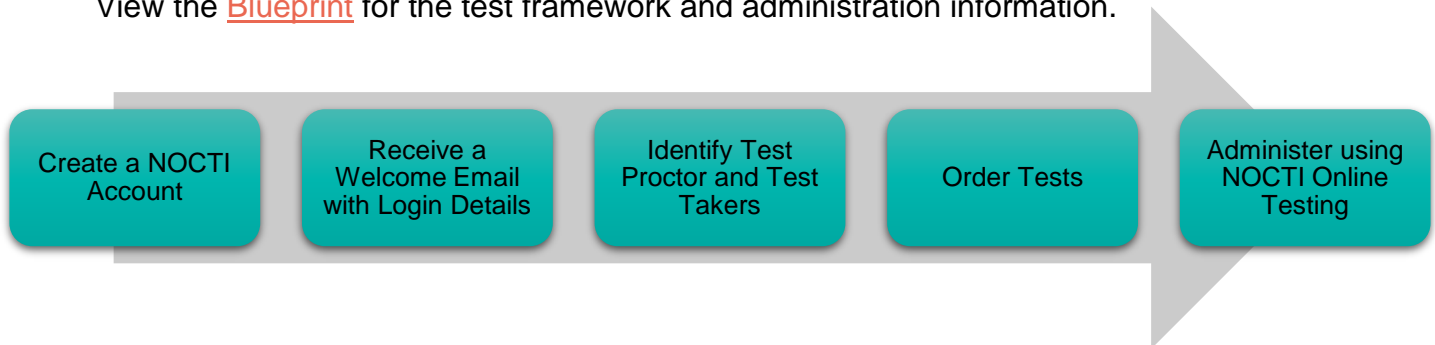


JROTC-NOCTI Certification at a Glance

NOCTI and the JROTC have collaborated to offer a new JROTC Leadership and Employability Skills certification! JROTC Subject Matter Experts (SMEs) involved with the project assisted in assuring the credential aligns with the core JROTC tenants instilled across all branches of the military. Pre-tests and Study Guides area available. View the [Blueprint](#) for the test framework and administration information.



Create a NOCTI Account

Getting started with NOCTI is as simple as submitting a [Security and Testing Agreement](#) (STA). Designate a primary contact for your site to serve as the NOCTI Site Coordinator to manage the testing program, noting that teachers cannot serve in this roll. The Site Coordinator should be in an administrative and decision-making position, including being able to enter into agreements such as this agreement with NOCTI.

Examples, include, but are not limited to:

- Principal/Assistant Principal
- CTE Coordinator
- Counselor
- Director
- Dean
- Testing Coordinator

The Site Coordinator designee will complete the STA. The completed agreement will need to be electronically signed by the Site Coordinator and an additional administrator at the site. Once received at NOCTI an account will be created and a welcome email will be sent. Examples of key Site Coordinator responsibilities include:

- Assuring all involved in the NOCTI program are aware of and abide by NOCTI policies and guidelines.
- Providing instructional staff with resources, information, test data, and access to the Teacher Resource Center (as applicable).
- Selecting/approving proctors and evaluators according to NOCTI guidelines.
- Coordinating ordering, test administration, and providing reports and certificates to stakeholders, as needed.

Participate in Customer Onboarding

Part of getting started with NOCTI are onboarding resources such as recorded webinars, a Site Coordinator Guide, Proctor Guides, and much more. These resources are available in the password-protected Client Services Center which the Site Coordinator will access to manage testing. NOCTI's friendly and knowledgeable team is available to assist by phone and email.

Place Orders

Ordering through NOCTI is quick and easy! JROTC assessments are ordered through the ordering module in the Client Services Center. Tests may be ordered to be administered in 1, 2, or 3 sessions to assist with shorter testing sessions, the need to test across days, and to offset test fatigue. Payment method of credit card or purchase order is required at the time of order.

Administer JROTC Assessments

Tests are administered through NOCTI's online testing system. Administration must take place in a proctored environment following the processes and policies outlined in NOCTI's administration resources which are available for the Site Coordinator to assist with planning. Remote proctoring services can be ordered for virtual learners.

NOCTI offers accommodations for students with an Individualized Education Plan (IEP) such as multiple session administration, extended time, and text-to-speech. A pre-test can be administered to determine a student's baseline technical knowledge at the start of a program or course.

View Score Reports

NOCTI's [comprehensive score report](#) package includes group reports, individual reports, analysis of scores, and competency-level reports. Score reports are accessed in the Client Services Center and are also available in NOCTI's Teacher Resource Center for those instructors who have been provided access by the Site Coordinator.

Provide Recognition

Students meeting or exceeding the benchmark will receive certification in the form of certificates and a digital badge. Access is simple and quick!

- Certificates can be printed by either the Site Coordinator in their Client Services Center or the teacher through their Teacher Resource Center.
- Digital badges are awarded via NOCTI's SkillBadge Locker to students who provide an email during their testing session.

Customer and Technical Support

[Customer Support](#) is available for general questions or for assistance with the online systems.