



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY CADET COMMAND AND FORT KNOX
1ST CAVALRY REGIMENT ROAD
FORT KNOX, KENTUCKY 40122-5123

ATCC-TO

SEP 26 2016

MEMORANDUM FOR

Commanders, All Units Reporting Directly to this Headquarters
Deputy Chiefs of General Staff and Chiefs of Special Staff Offices, HQ USACC

**SUBJECT: Policy Letter 23 - Proper Handling and Transporting of Weapons for ROTC
On Campus**

1. The use of weapons in training is integral to preparing our Cadets for service in the Army. Due to the national increase of workplace and campus shootings, our training requires increased coordination, on and off-campus, with appropriate authorities to enhance our safety and minimize misperception by civilian populace or local authorities.
2. Cadets and cadre training with Senior ROTC on their colleges or universities are authorized to carry and train with simulated weapons for the purpose of scheduled training, color guard or special events.
3. Professors of Military Science (PMS), or their designated representative, must coordinate any scheduled training with simulated or real weapons with their on-campus security and college administration prior to training. Off-campus training must be coordinated with local law enforcement in the vicinity of the training location. Memorandums of Agreement (MOA) are required between PMSs and their respective university officials for weapon use on their campuses.
4. Any reports of complaints from university or local officials are USACC CCIR, and reportable through the Brigade to the USACC Force Protection Officer. Brigade Commanders will call the Commanding General, USACC and inform him immediately.
5. Weapon transport will be discreet and controlled with direct cadre supervision. Additionally, the campus locations for training will be away from high traffic areas so as not to alarm the populace.

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6. The proponent for this policy is Cadet Command Force Protection office, Jeff Secor,
DSN, 502-624-6070, e-mail: Jeffery.s.secor.civ@mail.mil.



CHRISTOPHER P. HUGHES
Major General, USA
Commanding